

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

ADMINISTRATIVE REGULATION APPENDIX B

Regulation Name: Student Transfers: Appendix B: Regulation Code: BA-7.1.2B
Student Transfer Acknowledgement Form

Section: Business and Administrative Services Policy Code Reference: BA-7.1

Established: January 28, 2020

Revised or

Reviewed: October 24, 2023

Kawartha Pine Ridge District School Board Policy BA-7.1, Student Accommodation Planning, and Administrative Regulation BA-7.1.2, Student Transfers, provide policies and procedures related to the admission of students to schools that are not designated as a student's home school.

The boundary principal will discuss the student transfer request with the out-of-boundary principal and arrive at a mutually agreed upon decision. The boundary principal will advise the family of schools superintendent of the decision, including the rationale for the decision. The family of schools superintendent will provide the final sign off and approval for the request.

It is important to understand that if the student transfer request is approved, the student is not guaranteed space at the out-of-boundary school the following year. Resubmission of student transfer request forms are not required each year; however, each case will be reviewed annually by the principal, in consultation with the family of schools superintendent and Planning Services. If conditions change, approval may be withdrawn for the next school year.

It is also important that parent(s)/legal guardian(s) and the student understand a student transfer approval does not entitle the student to transportation.

